



Dear Elanora families,

We are delighted to be partnering with Elanora State School to provide you with a new Outside School Hours Care Service (OSHC) including before school, after school & holiday programs. Our program will commence at the school from Monday 18th January 2021 with a week of holiday fun flowing into the start of Term 1 2021 to ensure a smooth transition for all families.

Introducing School Plus

School Plus Foundation is a boutique Not for Profit Organisation that specialises in Outside School Hours Care with a focus on tailoring our programs specifically to your school community. Our motto “Laugh out Loud - learn through play” reflects our passion for children having fun whilst learning life skills.

What we do

Now for the important stuff - what will the children do at part of our program – we have so much planned and are so excited! - Art, craft, cooking, sport, imaginative play, music, cultural experiences, constructions and heaps more!!!!

Why families love about School Plus

In addition to our great program, the reason families will love our service

- We open at 6.00am to support families and shift workers and close at 6pm
- We have a 2-business day cancellation policy
- Our fees are low and focused on our families
 - Before School Care \$16.50 before Child Care Subsidy applied
 - After School Care \$23.00 before Child Care Subsidy applied
 - Vacation Care \$52.00 before Child Care Subsidy applied
- We escort Prep students to and from class all year
- We include lots of physical activities in our program to encourage fit and active kids
- We provide a healthy a nutritious breakfast and afternoon tea every day that the children will love

Details on how to enrol are set out below.

A new enrolment with School Plus is essential – your current enrolment will not roll over!

It is essential that you enrol as soon as possible, due to the high number of enrolments that will require to be processed, to ensure an easy transition. How to enrol online is set out at <https://www.schoolplus.com.au/index.php/families/schoolplus-new-families>.

For more information, please contact School Plus Support Office on 07 3395 8099 or elanora@schoolplus.com.au. We really look forward to getting to know the children and parents of Elanora State School.

Yours sincerely,

Peta Swift and Susan Aikman
Directors

Elanora State School partners with
School Plus Foundation
to provide our amazing
Outside School Hours Care



**There is no charge to enrol in the service
We encourage all families to do so.**

**Even if you only need to use the service in absolute
emergencies, enrolling provides your family
with peace of mind.**

**ENROL ONLINE NOW AT
www.schoolplus.com.au**



Before School Care

After School Care

Vacation Care

Laugh Out Loud - Learn Through Play!

Two full business days required to cancel a booking

(Except All Incursions and Excursions that cannot be cancelled)

elanora@schoolplus.com.au

07 3395 8099

www.schoolplus.com.au

Before School
inc breakfast
6.00am to 9.00am
Permanent \$16.50*

After School
inc afternoon tea
2.50pm to 6.00pm
Permanent \$23.00 *

Holiday Program
inc breakfast, morning and
afternoon tea
6.00am to 6.00pm
Early Bird rate \$52.00 *

***Actual costs before Child Care Subsidy (CCS) is applied.**

We are excited to inform you that our service has a fantastic online booking and enrolment program called My Family Lounge. This program will give you access to manage your own account information, complete and submit an online enrolment and give you the ability to make bookings at any time of the day or night.



Laugh out loud - learn through play!

Before you get started, please ensure you have the below with you:

- + CRN (Customer Reference Number from Centrelink) for both yourself and your child to link to Centrelink
- + Contact details for family/friends (emergency contacts)
- + Contact details for your doctor
- + Immunisation records for your child
- + A copy of your child's Medical Action Plan if your child has a medical condition or disability
- + The number and expiry date of your Medicare & Health Care Card if applicable
- + Bank account or credit card details for your Direct Debit
- + A certified copy of any current Court Orders in place under the Family Law Legislation (if applicable)
- + Letter of Diagnosis or other supporting documents if your child has additional needs



HOW TO ENROL

If you need assistance with completing your enrolment, please contact our School Plus Support Office and our friendly team will be there to help.

To receive Child Care Subsidy please log into <https://my.gov.au/> and navigate to Centrelink. From the menu button select Child Care Subsidy and complete the required information for Centrelink.
Please Note: Once you receive your enrolment confirmation email from School Plus you will need to log back into MyGov to confirm your enrolment so that your Subsidy can be applied to your bookings.



Turn over for a step by step guide

CHILDREN WITH ADDITIONAL NEEDS

We strongly advocate for inclusion and equity for all children to participate in the program. We require relevant information upon enrolment should your child have additional needs as further support may be required. We may seek your permission to apply for Inclusion Support Funding. We require a minimum of six weeks' notice for funding applications for staffing purposes.

SUPPORT OFFICE CONTACT DETAILS

07 3395 8099

enrolments@schoolplus.com.au

www.schoolplus.com.au

SCHOOL PLUS ENROLMENTS ARE COMPLETED ONLINE

Head to
www.schoolplus.com.au

*Your enrolment is best completed on a computer or laptop rather than a phone or tablet.

1 Register for My Family Lounge

Under the Families tab at the top of the page select New Families.

Enter your email address and the password you would like to use and click Register.

Once you have followed the prompts and registered your details, you'll receive an email to confirm your registration.

3 Add your child/ren's details

Enter the details of all children you wish to enrol.

MY FAMILY LOUNGE APP

For your utmost convenience, download the My Family Lounge app where you're able to manage and secure casual bookings, as well as mark days absent.

Prior to using the app you will need to have your enrolment confirmed by the service.

The free app is available for both Android and Apple devices. Simply go to the Google Play or App Store and search My Family Lounge.



07 3395 8099 enrolments@schoolplus.com.au www.schoolplus.com.au

ARE YOU AN EXISTING MY FAMILY LOUNGE USER?

If you have used My Family Lounge with another Child Care Centre or OSHC, simply enter your email and password and click Sign-In on the registration page in Step 1.

This must be done through our website to link you to our service. Once you have logged in you will be able to select School Plus from the dropdown menu in the top right and complete our enrolment form.

2 Add your contact details

Enter the primary and secondary (if applicable) carer's contact details.

*The Primary Contact is the person whose CRN is linked for CCS purposes.

4 Complete an enrolment form for each child

Click on 'Start Enrolment'. Select the service you are enrolling with at the start of the form and fill out all required questions.

*Click 'SAVE' at any time during the process to save your enrolment and come back later to complete.

*Click 'SUBMIT' on the left side of the form when you're finished to ensure your enrolment form is sent to the service for processing. This takes up to two business days.



PLEASE UPLOAD THE BELOW DOCUMENTS IN YOUR ENROLMENT FORM:

- Immunisation history (this can be downloaded from MyGov)
- Any medical action plans (if applicable)
- A signed copy of your enrolment form
- Current Court Order (if applicable)
- Letters of diagnosis (if applicable)

*If any additional information is required to finalise your enrolment, the service will contact you directly.

CONTACT US